



## WEDDING INFORMATION

Hello Bride and Groom -

First of all, congratulations on your engagement! We are excited that you are perhaps interested in using The StarHouse as the site of your upcoming nuptials. The StarHouse was itself consecrated to honor the Sacred Union of the Divine Feminine and Divine Masculine & Heaven and Earth. Because of this living intention, our temple is certainly a wonderful location to choose for a wedding.

Below is a list of the financial components and administrative tasks that we need to orchestrate together as well as information others have found useful.

- ❖ **STARHOUSE FACILITIES & LIMITATIONS:** The StarHouse is located in a natural setting and we ask that all event sponsors, facilitators and attendees respect the sanctity of this mountain temple and surrounding grounds. The beautiful 12-sided structure is surrounded by 35 acres of land available for exploration by you and your guests. There are private residences adjacent to The StarHouse property. We ask that the privacy of these homes be respected while you are visiting the property.

For seating, The StarHouse offers built-in benches (seating up to 30) and 40 backjacks and 30 cushions; these are available to you for use and are covered by your rental cost. We also own 67 folding chairs. If you would like to use chairs for your event, there will be an additional set up and removal fee of \$1 per chair applied to your contract. Please let us know if you are interested in this option. Your Keeper will assist you in placing backjacks and cushions where you like during event set up.

- ❖ **WEDDING PARAMETERS:** Weddings may occur any day of the week for any time specified. Our county use provisions limit our daily attendance to 150; thus no more than 150 persons total (counting everyone in attendance) may attend your wedding.
- ❖ **COST FOR WEDDINGS:** There is a two hour minimum rental requirement for weddings. This rate is applied to the total time you are on site (so from set up to tear down). The rates are dependent on the number of guests as follows:

<b>Attendance</b>	<b>Rates</b>	<b>Rental Period</b>
❖ 0-50 people	\$200/hr	2-hour min.
❖ 50-100 people	\$250/hr	2-hour min.
❖ 100-150 people	\$340/hr	2-hour min.

- ❖ **MEMBERSHIP:** A membership in All Seasons Chalice Church is also required of persons seeking to be married in The StarHouse. If you are not already a member, one or both persons involved in the wedding need to become a member. This can be done by simply returning a check made out to “ASC” for \$120 for one of you or \$195 for a couple with your signed contract. Your membership will apply during the calendar year (Jan.-Dec.) in which you are wed and includes free attendance at full and new moon ceremonies as well as Solstice and Equinox celebrations.
  
- ❖ **RECEPTIONS:** During your wedding, no other events will be scheduled on The StarHouse property, ensuring the privacy of your event. You are welcome to have your reception here as well. The billing is the same. There is no food allowed in The StarHouse, typically people use the Upper Dance Ground for receptions. It nicely houses a rentable tent(s) and can accommodate up to 150 people. If you are interested in having your reception here as well, there are a few things to consider:
  - Food Preparation & Service: We are a rustic, rural site. Caterers understand that working here means they bring food to the site with this in mind. The StarHouse can supply minimal electricity in the form of a large extension cord to help heat hot water baths or electric food warmers.
  
  - Trash: Caterers must haul out all trash, recycling and compostables with them as they leave. They must also haul out dishes for cleaning – we do not have sinks or enough water on site to handle washing dishes.
  
  - Alcohol: If you feel you would like to incorporate alcohol into your reception, we request that you do so in keeping with the sacred intention of our temple and the surrounding lands. Someone of age must be in charge of serving alcohol and must ensure that only persons of age are consuming and that no one consumes to excess.
  
  - Illegal substances: StarHouse/All Seasons Chalice does not condone the use of illegal substances on StarHouse property.
  
  - Water: We have non-potable water at The WaterHouse available to caterers in reasonable quantities. All drinking water beyond what would be consumed in The StarHouse during the ceremony must be hauled up for the event.
  
  - Music: If you are planning to include music in your reception, you are welcome to do so within the following parameters. If you want to have music inside The StarHouse, that is fine. There is a cd, tape and speaker system that can be used or you could have a small band come to play (they need to bring their own PA system). We ask that everyone be aware of our no-shoe policy in The StarHouse. If you want to have music for dancing outside (in the tent or on the Upper Dance Ground) we request that you use acoustic live music. Boulder County Land Use Department does NOT allow StarHouse to have amplified music outdoors. Our neighbors are used to little music affecting the peace of their homes and we honor that tradition. All music whether inside or outside must be concluded no later than 10:00pm. A Quiet tear down may extend as late as 11:00pm.

- ❖ **KEEPERS:** For every StarHouse event there are volunteer Keepers who are trained to tend both the physical and energetic needs of the space as well as event facilitators and participants. Keepers are mandatory for all StarHouse events. For weddings, Keepers are paid a rate of \$15 per hour each for the time they are on duty; typically 1 hour prior to the event and through completion of your tear down time. Depending on the size of the wedding 1-3 Keepers will be necessary. Our Head Keeper is Mary Chris May, I will contact her once your contract is returned to ask her to find an appropriate number of Keepers for your wedding. The guidelines are as follows:

0-40 expected participants	1 Keeper
41-99 expected participants	2 Keepers
100-150 expected participants	3 Keepers

- ❖ **PAYMENT:** We accept MasterCard, Visa, Discover, checks and cash as payment for rental of the StarHouse. Please note, 50% of the anticipated event fee is required to reserve The StarHouse for your event. The remainder is due 2 weeks prior to your event. A check can then be mailed to our post office box address listed above. If you are paying by credit card (and it has not already been given to us), please include the number, expiration date, name on the account and billing address with your signed contract; your payments will be processed when received. Sometimes an event ends later than anticipated; in this case, please pay the additional amount due after your event.

- ❖ **CANCELLATION POLICY:**

- a) **Weather.** In case an event must be cancelled on account of snow or other dangerous conditions, ASC agrees to waive all rental fees for that day only, except for a \$25 administration fee, which is non-refundable.
- b) **Partner Cancellation.** In the event Partner cancels an event, the cancellation policy is as follows: Up to three weeks before the event: ASC will refund 75% of the rental fee. From three weeks to one week before the event: ASC will refund 50% of the rental fee. From one week to 24 hours before the event: ASC will refund 25% of the rental fee. Within 24 hours of the event: No Refund.

If you have any questions, please do not hesitate to call me. I am in the office part time, usually mornings from 8-1pm, Monday-Friday.

With gratitude,



Mary Lynn Neiman  
Administrative Director